Obridge Academy Revised Plagiarism Policy

The revised policy provides details of the steps that teachers need to take in cases where plagiarism is suspected.

1. Review plagiarism guidelines with students (plagiarism document)

First Incident

2. Teacher suspects plagiarism has occurred

3. Inform student that material has been identified as plagiarized

4. Use Turnitin to determine the level and details of plagiarism

5. Student responds to Turnitin determination

6. If plagiarism is inadvertent, teacher can require student to redo assignment

7. If purposeful, a failing grade for the assignment is given

8. Mandatory parent, student, teacher conference (Skype)

9. Student receives a zero and may not redo assignment

10. A formal warning is issued and placed in student’s permanent file

11. Teacher checks the ‘plagiarism’ space in Blackboard

Second Incident in same Course

1. Use Turnitin to determine the level and details of plagiarism

2. Inform student that material has been identified as plagiarized

3. Parent, student, teacher conference takes place

4. Student receives a failing grade for the course

Two Incidents in two different Courses in same School Year

1. Student, teacher, Head of School conference

2. Student is expelled from school